

Case Management Conference

i. **Conference Notice:** The court issues a [Notice of Scheduling Conference](#) under Rule 16 and Rule 26(f) upon filing of the answer.

ii. **Conference:** The court will conduct a scheduling conference with trial counsel usually off the record in chambers, but occasionally by telephone conference if circumstances so require. The Notice outlines the usual areas of inquiry, and Plaintiff's counsel is expected to organize consultation upon receiving the defendant's answer. Counsel may wish to refer to the court's [suggested outline](#) of a 26(f) plan.